

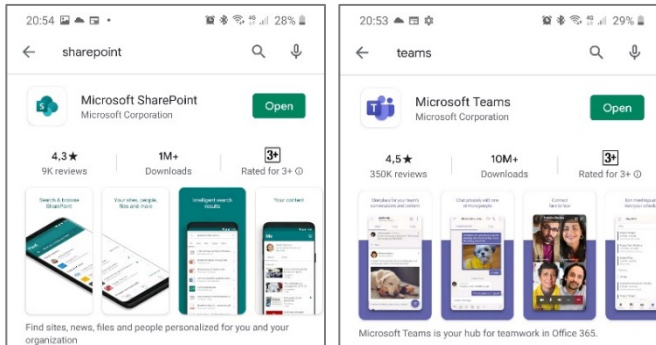
MICROSOFT OFFICE APPLICATIONS

How to download office applications on ANDROID DEVICES

- Got to Google Play store



- Search for **SharePoint** or **Teams** or **Outlook**, etc



- Download and install the applications that you need.
- Sign in with your *Microsoft login loginname@kearsney.com for example 20ggovv@kearsney.com

***Important:** To login to any of the Microsoft Office applications you need to type in your Kearsney computer login (username) that you would normally use to login to computers on campus, but, since you are logging into Microsoft remotely, you must add “@kearsney.com” after the normal username – for example 20ggovv@kearsney.com.

- Enter the password that is used to access the computers at school.