

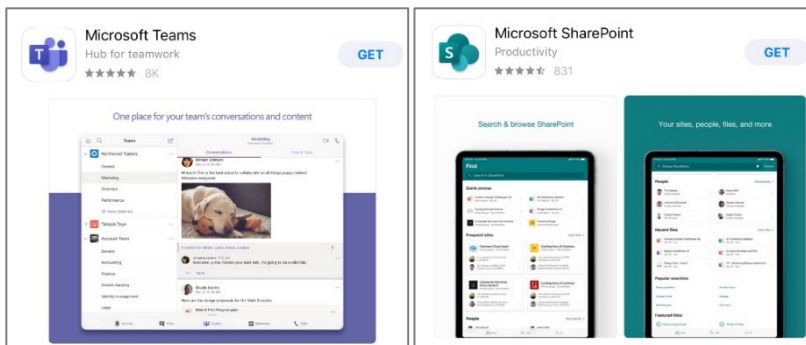
# MICROSOFT OFFICE APPLICATIONS

## How To Download Office Applications ON APPLE DEVICES

- Got to App Store



- Search for **SharePoint** or **Teams** or **Outlook**, etc



- “Get” and open the applications that you need.
- Sign in with your \*Microsoft login [loginname@kearsney.com](mailto:loginname@kearsney.com) eg [20ggovv@kearsney.com](mailto:20ggovv@kearsney.com)

**\*Important:** To login to any of the Microsoft Office applications you need to type in your Kearsney computer login (username) that you would normally use to login to computers on campus, but, since you are logging into Microsoft remotely, you must add “@kearsney.com” after the normal username – for example [20ggovv@kearsney.com](mailto:20ggovv@kearsney.com).

- Enter the password that you normally use to access the computers at school.